



**Delaware Township Board of Supervisors**

Reorganization Meeting

January 4, 2016

**AGENDA**

*PLEASE TURN CELL PHONES TO VIBRATE*

*ALL MEETINGS ARE RECORDED*

*PLEASE VISIT OUR WEBSITE FOR CONTINUOUS UPDATES*

**Call to Order**

**Pledge of Allegiance**

**Roll Call – By Supervisor Jeffrey Scheetz**

**Motion to appoint Temporary DTBOS Chairman**

**Public Comment on Agenda**

1. **Motion** to appoint 2016 DTBOS Chairman.
2. **Motion** to appoint 2016 DTBOS Vice Chairman.
3. **Motion** to appoint Township Treasurer.
4. **Motion** to appoint Township Secretary.
5. **Motion** to appoint Krista Predmore as Delaware Township Administrator/Assistant Treasurer / Right to Know Officer at a fixed compensation of \$56,100 annually.
6. **Motion** to appoint Robin Jones as Deputy Tax Collector.
7. **Motion** to authorize Supervisors Thomas Ryan, Jeffrey Scheetz and John Henderson as Signatories on all Banking and Checking Accounts.
8. **Motion** to approve Wayne Bank, Dime Bank and PLIGIT as Depositories for Delaware Township.
9. **Motion** to establish the Treasurers bond at \$2,800,000.
10. **Motion** to establish the Assistant Treasurer's bond at \$100,000.
11. **Motion** to fund 2016 Tax Anticipation Account with \$87,900.92 from Wayne Operating Reserve Account.



12. **Motion** to transfer \$100,000 from the Wayne General Fund to the Dime Payroll account to fund 2016 first quarter payroll expenses.
13. **Motion** to create a Capital Reserve Fund under *the General Fund* for the purpose of purchasing future equipment, machinery, motor vehicles or other capital assets. Further, the purposes so declared in this **motion** may be changed if the Board of Supervisors declares the conditions in the Township make other expenses more urgent than those for which the Funds were created.
14. **Motion** to create a Capital Reserve Fund under *the Recreation Fund* for the purpose of purchasing future equipment, machinery, motor vehicles or other capital assets. Further, the purposes so declared in this **motion** may be changed if the Board of Supervisors declares the conditions in the Township make other expenses more urgent than those for which the Funds were created.
15. **Motion** to appoint Thomas Farley Esq. as Delaware Township Solicitor at a rate of \$150.00 per hr.
16. **Motion** to authorize Treasurer to pay bills due between regular schedule meetings.
17. **Motion** to appoint William Owens & Company as CPA for Delaware Township.
18. **Motion** to appoint Charles Kroener as Delaware Township Road Master at a fixed compensation rate of \$54,000 annually.
19. **Motion** to appoint Michael Kolenet to the road crew at an hourly rate of \$17.63.
20. **Motion** to appoint Richard Heimbrook to the road crew at an hourly rate of \$16.45.
21. **Motion** to appoint Robin Jones as full-time Administrative/Human Resources Assistant at a fixed compensation rate of \$36,849.28 annually.
22. **Motion** to appoint Sharon Franks as Administrative Assistant at a fixed compensation rate of \$43,000 annually.
23. **Motion** to appoint Catherine Bram as Clerical Secretary/Project Coordinator/Alternate Right to Know Officer at a fixed compensation rate of \$35,020 annually.
24. **Motion** to appoint Vincent Flatt as full-time maintenance person at an hourly rate of \$12.00 with benefits.
25. **Motion** to appoint Mike Moffa as full-time maintenance person at an hourly rate of \$14.87.



26. **Motion** to appoint Ed Hammond as Assistant Road Master/ Parks & Grounds Superintendent at a fixed compensation rate of \$40,000 annually.
27. **Motion** to appoint Jeff Dorner as part-time Bulk Waste Attendant at an hourly rate of \$13.11.
28. **Motion** to appoint Jeffery Shirley as Emergency Snow Plow Driver at an hourly rate of \$15.00.
29. **Motion** to appoint Dave Manter as Delaware Township Sewerage Officer.
30. **Motion** to appoint Jeryl Rinehart as Alternate Sewerage Officer.
31. **Motion** to reimburse 54 cents per mile for use of personal vehicle while on official Delaware Township business.
32. **Motion** to appoint Charley Kroener and Ed Hammond to the Pike County Road Task Force.
33. **Motion** to appoint Boucher & James Township Engineers.
34. **Motion** to appoint SFM Consulting LLC as Delaware Township Residential and Commercial Building inspectors.
35. **Motion** to appoint SFM Consulting LLC as Delaware Township Zoning/Code Enforcement Officers.
36. **Motion** to appoint George Beodeker as Delaware Township Emergency Management Coordinator with an annual stipend of \$1,000.
37. **Motion** to appoint William Cox as Delaware Township Fire Police Captain.
38. **Motion** to appoint Ed Hammond as Delaware Township Fire Police, Lieutenant.
39. **Motion** to appoint Stacey Hughes and Mike Moffa as Delaware Township Fire Police.
40. **Motion** to appoint Robert Bernathy Esq. as Alternate Delaware Township Solicitor.
41. **Motion** to appoint Thomas Farley Esq. as Delaware Township Planning Commission Solicitor.
42. **Motion** to appoint Robert Bernathy, Esq. as Alternate Planning Commission Solicitor.
43. **Motion** to appoint Stacey Beecher, Esq as Delaware Township Zoning Hearing Board Solicitor.
44. **Motion** to appoint Jeffery Shirley as Delaware Township Vacancy Board.



45. **Motion** to appoint Steve Vitale PhD, PE, Jim Owens, Wayne Day, Sean Helferty (alternate) and Mike Moffa (alternate) as Delaware Township Building Hearing Board.
46. **Motion** to appoint Krista Predmore as Delaware Township Building Hearing Board Secretary.
47. **Motion** to appoint Stacey Beecher, Esq. as Delaware Township Building Hearing Board Attorney.
48. **Motion** to appoint Robert Luciano to a 4 year term on the Delaware Township Planning Commission.
49. **Motion** to appoint Robin Jones as Secretary of the Delaware Township Safety Committee.
50. **Motion** to appoint George Beodeker, Mike Moffa, Eric Jensen, and Charlie Kroener to the Delaware Township Safety Committee for a 1 year term.
51. **Motion** to appoint Catherine Bram as Zoning Hearing Board Secretary at a rate of \$35 per meeting.
52. **Motion** to appoint Sharon Franks as Pike County COG representative.
53. **Motion** to authorize Supervisors Thomas Ryan, Jeffery Scheetz and John Henderson along with Krista Predmore, Robin Jones and Ed Hammond to attend the 2016 PSAT Conference in Hershey Pa.
54. **Motion** to authorize grass mowing and snow plowing at the following locations: Delaware Township Fire Department and Ambulance Corps Main Building and Sub stations, American Legion Parking lot, Dingmans Ferry Cemetery.
55. **Motion** to approve New Year's Day, Martin Luther King Jr., Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans day, Thanksgiving day, Day after Thanksgiving, and Christmas Day as paid holidays.
56. **Motion** to set the Delaware Township Board of Supervisors Workshops the second and fourth Wednesday of each month at 5:00 pm.
57. **Motion** to set the Delaware Township Board of Supervisors regular meetings the second and fourth Wednesday of each month at 6:00 pm.
58. **Motion** to authorize Delaware Township Safety Committee to meet on the first Monday of each month at 8:30 am.



59. **Motion** to approve Delaware Township Planning Commission meetings and workshops on the first and third Tuesday of each month or as necessary at 6:30 pm.
60. **Motion** to authorize Delaware Township Zoning Hearing Board to meet on an as needed basis at 7:00 pm.
61. **Motion** to authorize Delaware Township Building Hearing Board to meet on an as needed basis at 6:00 pm.
62. **Motion** to appoint the Pike County Dispatch and the News Eagle as the official Township newspapers.

Public Comment

*Motion to close the organizational meeting*

*Motion to open executive session*

**\*\*EXECUTIVE SESSION\*\***

*Motion to close executive session*

63. **Motion** to Adjourn